HYBRIDAN
YOUR PARTNER FOR GROWTH

Birchin Court, 20 Birchin Lane,
London EC3V 9DU
Tel: +44 (0) 203 764 2341
compliance @hybridan.com
www.hybridan.com

HR AND COMPLIANCE POLICIES

Policy and Procedure	Date of revision / policy
1. Acceptable Use of Technology Policy & Procedure	Feb 2026
2. Adoption Leave Policy & Procedure	Mar 2021
3. Annual Leave Policy & Procedure	May 2021
4. Anti Bribery and Corruption Policy and Procedure	Mar 2024
5. Anti-Slavery and Trafficking Statement and Policy	Feb 2025
6. Close Personal Relationships Policy and Procedure	Sept 2024
7. Use of Website and Cookie Policy	Feb 2025
8. Confidentiality Policy & Procedure	Feb 2025
9. Conflicts of Interest Policy and Procedure	Feb 2025
10. Disciplinary Policy & Procedure	Feb 2021
11. Data Protection (General Data & Protection Regulations) Policy and Procedure	Feb 2021
12. Flexible Working Policy & Procedure	Feb 2021
13. Grievance Policy & Procedure	Feb 2021
14. Health and Safety Policy	Feb 2021
15. Home Working Policy & Procedure	Feb 2021
16. Hybridan Anti Money Laundering Policy	Mar 2024
17. Hybridan Procedures in External Communications	Feb 2025
18. Hybridan Complaints Policy	June 2024
19. Hybridan Standard Terms and Conditions	Nov 2024
20. Internal Wall Crossing Policy	Jan 2025
21. Managing Frequent Short Term Absence Policy and Procedure	Feb 2021
22. Managing Stress at Work Policy	Feb 2021
23. Maternity Leave Policy & Procedure	Mar 2021
24. Menopause Policy	June 2024
25. MIFIDPRU Disclosures	Mar 2026

Member of the London Stock Exchange & AIM broker. Member of the Quoted Companies Alliance.
AQSE Corporate Adviser and AQSE Broker
Hybridan LLP is authorised and regulated by the Financial Conduct Authority. Managing Partner and Partner indicate members of Hybridan LLP.
Hybridan LLP is a limited liability partnership incorporated in England under number OC325178 whose registered office: 2 Jardine House, The Harrovian Business Village, Bessborough Road, Harrow, Middlesex, HA1 3EX.

HYBRIDAN
YOUR PARTNER FOR GROWTH

Birchin Court, 20 Birchin Lane,
London EC3V 9DU
Tel: +44 (0) 203 764 2341
compliance @hybridan.com
www.hybridan.com

26. Order Execution and Allocation Policy	Mar 2024
27. Parental Leave Policy & Procedure	June 2021
28. Paternity Leave Policy & Procedure	Mar 2021
29. Privacy Policy	Mar 2024
30. Respect & Equality in the Workplace Policy & Procedure	Feb 2021
31. Public Interest Disclosure (Whistleblowing) Policy and Procedure	Jan 2025
32. Recruitment & Remuneration Policy	March 2026
33. Research Policy	Feb 2025
34. Sexual Harassment Policy	Feb 2025
35. Shared Parental Leave Policy & Procedure	Mar 2021
36. Sickness Absence Reporting Policy and Procedure	Feb 2021
37. Time off for Family Emergencies Policy & Procedure	Feb 2021
38. Volunteering Policy and Procedure	Feb 2021
39. Working Time Regulations	Feb 2021

Member of the London Stock Exchange & AIM broker. Member of the Quoted Companies Alliance.
AQSE Corporate Adviser and AQSE Broker
Hybridan LLP is authorised and regulated by the Financial Conduct Authority. Managing Partner and Partner indicate members of Hybridan LLP.
Hybridan LLP is a limited liability partnership incorporated in England under number OC325178 whose registered office: 2 Jardine House, The Harrovian Business Village, Bessborough Road, Harrow, Middlesex, HA1 3EX.